

**VILLAGE GROVE HOME OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES
MAY 13, 2021**

Upon due notice given, a meeting of the Board of Directors for Village Grove Home Owners Association was held on May 13, 2021 at the hour of 5:00 P.M..Zoom meeting.

ATTENDANCE

Directors Present: Jim Reed, Nancy Clarke, Fred Austin, Scott Kunishima and Vickie Sauer.

Directors Absent: Albert Acosta (entered at 5:02) and Beverly Zamora.

Representing Encore Property Management: Shelley Seay, CCAM-PM-CID®.

CALL TO ORDER

The Board of Directors Meeting was called to order at 4:58 p.m. by Vickie Sauer

HOMEOWNER FORUM

There were no members present.

CONSENT CALENDAR

- A. Review/Approve General Session Minutes of March 11, 2021 as submitted
- B. Review/Approve Management Report from March 11, 2021 as submitted.
- C. Board reviewed and acknowledged the financials dated Feb & March 2021 as submitted.
- D. Board reviewed and approved (3) Lien Resolutions: 103-172-052, 103-183-003,103-241-036.

Motion by Nancy Clarke to approve the Consent Calendar as submitted. Seconded by Fred Austin. Carried unanimously.

INVESTMENT RECOMMENDATIONS

Board took the following actions/Authorizations to transfer:
50 K CD that matures on 6/9/21 for one year.

ALFREDO/LANDSCAPE REPORTS

Reviewed March report.

Motion by Fred Austin to approve the Apollo Wood Chips proposal in the amount of \$3035.63 and schedule. Seconded by Nancy Clarke, motion carried.

COMMITTEE REPORTS

None.

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OLD BUSINESS

Motion by Fred Austin to adopt the DRAFT Rec Pass/Pool Rules as noticed to membership. Seconded by Scott Kunishima. Motion carried.

NEW BUSINESS

Board discussed the Pavillion Rentals, Pool Opening and Peddleboat usage, and hiring Staff. Board does not want to rent out peddle boats this season, as they are no longer usable and because of COVID, we have not been able to purchase replacements. Pavilion will not be rented out this season due to staffing. EPM to hire as many Pool Monitors as possible to attempt to have pool opened by July 1, 2021. Also attempt to get out the mailer to distribute New Rec Passes. Shelley at EPM will get all this out and try to have the pool opened ASAP.

Motion by Fred Austin to start assessing Late Fee's for the HOA effective June 2021.

NEXT MEETING DATE

The next meeting is scheduled for July 8, 2021 at 5:00 p.m.(General) 5:30 pm (Exec) **Zoom Meeting. *Annual Meeting will be at 4:45 pm**

ADJOURNMENT

There being no further business to bring the Board at this time, the meeting was adjourned at 5:27 p.m.

Submitted by Shelley Seay, Certified Community Manager, CCAM-PM-CID®

ATTEST:

Vicki Sauer - President
(Authorized Board Member) *VBHOA*

07/10/2021
(Date)