

**VILLAGE GROVE HOME OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES
NOVEMBER 11, 2021**

Upon due notice given, a meeting of the Board of Directors for Village Grove Home Owners Association was held on November 11, 2021 at the hour of 5:00 P.M. Zoom meeting.

ATTENDANCE

Directors Present: Scott Kunishima, Fred Austin, Beverly Zamora, Albert Acosta, Nancy Clarke and Vickie Sauer.

Directors Absent: Jim Reed

Representing Encore Property Management: Shelley Seay, CCAM-PM-CID®.

CALL TO ORDER

The Board of Directors Meeting was called to order at 5:01 p.m. by Beverly Zamora.

HOMEOWNER FORUM

No homeowners present.

CONSENT CALENDAR

- A. Review/Approve General Session Minutes of September 9, 2021 as submitted
- B. Review/Approve Management Report from September 9, 2021 as submitted.
- C. Board reviewed and acknowledged the financials dated August 2021 as ratified and September 2021 as submitted.
- D. Board reviewed and approved (13) Lien Resolutions: 103-261-060, 103-242-007, 103-181-014, 103-172-037, 103-172-014, 103-172-024, 103-151-011, 103-160-008, 103-241-076, 103-241-032, 103-231-069, 103-152-026, 103-152-045

Motion by Beverly Zamora to approve the Consent Calendar as submitted. Seconded by Fred Austin. Carried unanimously.

INVESTMENT RECOMMENDATIONS

Motion by Nancy Clarke to approve the following investment recommendations/resolutions: There is an excess of 150k in the reserve account: purchase 100k CD for 1 year, and 2 50K cd's for 9 months each.

8k that matures on 11/19/21 for 1 year

ALFREDO/LANDSCAPE REPORTS

Reviewed August & September reports.

Motion by Vickie Sauer to have the Drinking Fountain near the clubhouse removed and capped. Seconded by Scott Kunishima. Motion carried.

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COMMITTEE REPORTS

Board discussed the Holiday Lighting Festivities, and agreed that due to lack of participation, volunteers and COVID restrictions, they will not conduct the Boat Parade of Lights this year.

OLD BUSINESS

Board acknowledged and ratified the purchase of a new Dry Claw Vacuum pump and filters for aeration system from the Reserves in the amount of \$11,273.56 from Brenner & Fieldler and associates to be shipped from Texas.

NEW BUSINESS

Board acknowledged the Reserve Study as conducted by RDA for 2022-2023 funding amount is 10,651.81 and they will be 84% funded.

Board took action on (1) one NOD's in the Executive Session following this meeting.

NEXT MEETING DATE

The next meeting is scheduled for January 13, 2022 at 5:00 p.m.(General) 5:30 pm (Exec) **Zoom Meeting or at EPM OFFICE.**

ADJOURNMENT

There being no further business to bring the Board at this time, the meeting was adjourned at 5:18 p.m.

Submitted by Shelley Seay, Certified Community Manager, CCAM-PM-CID ®

ATTEST:

Beverly Zamora

(Authorized Board Member)

02/10/2022

(Date)