

**VILLAGE GROVE HOME OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES
JANUARY 12, 2022**

Upon due notice given, a meeting of the Board of Directors for Village Grove Home Owners Association was held on January 13, 2022 at the hour of 5:00 P.M. Zoom meeting.

ATTENDANCE

Directors Present: Scott Kunishima, Fred Austin, Beverly Zamora, Nancy Clarke and Vickie Sauer.

Directors Absent: Jim Reed and Albert Acosta

Representing Encore Property Management: Shelley Seay, CCAM-PM-CID®.

CALL TO ORDER

The Board of Directors Meeting was called to order at 5:05 p.m. by Vickie Sauer.

HOMEOWNER FORUM

No homeowners present.

CONSENT CALENDAR

- A. Review/Approve General Session Minutes of November 11, 2021 as submitted
 - B. Review/Approve Management Report from November 11, 2021 as submitted.
 - C. Board reviewed and acknowledged the financials dated November 2021 and Ratified the October 2021 Financials
 - D. Board reviewed and approved (5) Lien Resolutions: 103-261-065, 103-171-009, 103-141-001, 103-172-052 and 103-151-025
- Motion by Nancy Clarke to approve the Consent Calendar as submitted. Seconded by Beverly Zamora. Carried unanimously.

INVESTMENT RECOMMENDATIONS

None.

ALFREDO/LANDSCAPE REPORTS

Reviewed November & December 2021 reports.

COMMITTEE REPORTS

None.

OLD BUSINESS

None.

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NEW BUSINESS

Motion by Nancy Clarke to approve the RDA proposal for Reserve Study Update in the amount of 325.00. Seconded by Fred Austin. Carried.

Motion by Beverly Zamora to approve the proposal from Frisbey & Associates for Tax Prep and review in the amount of 700.00

Board acknowledged the Annual Certified Manager Disclosure.

Board took action on 2 Notice of Default actions in Executive session.

NEXT MEETING DATE

The next meeting is scheduled for March 10, 2022 at 5:00 p.m.(General) 5:30 pm (Exec) **Zoom Meeting or at EPM OFFICE.**

ADJOURNMENT

There being no further business to bring the Board at this time, the meeting was adjourned at 5:12 p.m.

Submitted by Shelley Seay, Certified Community Manager, CCAM-PM-CID[®]

ATTEST:

Beverly Zamora
(Authorized Board Member)

03/18/2022
(Date)