

**VILLAGE GROVE HOME OWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
MINUTES  
MARCH 10, 2022**

Upon due notice given, a meeting of the Board of Directors for Village Grove Home Owners Association was held on March 10, 2022 at the hour of 5:00 P.M. Zoom meeting.

**ATTENDANCE**

Directors Present: Albert Acosta, Beverly Zamora, Nancy Clarke and Vickie Sauer.

Directors Absent: Jim Reed, Scott Kunishima and Fred Austin.

Representing Encore Property Management: Shelley Seay, CCAM-PM-CID®.

**CALL TO ORDER**

The Board of Directors Meeting was called to order at 5:00 p.m. by Vickie Sauer.

**HOMEOWNER FORUM**

No homeowners present.

**CONSENT CALENDAR**

- A. Review/Approve General Session Minutes of January 13, 2022, as submitted
- B. Review/Approve Management Report from January 13, 2022 as submitted.
- C. Board Ratified the financials dated December 2021.
- D. Board Reviewed/Approve the Financials for January 2022 as submitted.
- F. Board reviewed and approved (2) Lien Resolutions: 103-171-075, 103-141-045

Motion by Beverly Zamora to approve the Consent Calendar as submitted. Seconded by Nancy Clarke. Carried unanimously.

Scott Kunishima entered the meeting.

**INVESTMENT RECOMMENDATIONS**

None.

**ALFREDO/LANDSCAPE REPORTS**

Reviewed Jan & Feb 2022 reports.

Working on getting the Bubbler pump completed

**OLD BUSINESS**

None.

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**NEW BUSINESS**

Motion by Vickie Sauer to approve the REVISED RDA proposal for Reserve Study Update in the amount of 625.00 for the update (it was incorrect in the last meeting for 325.00). Seconded by Nancy Clarke. Carried.

Board reviewed and approved by Motion of Nancy Clarke to approve the 2022-2023 Draft Budget to remain at 65.00 per month, per unit. Send a mini newsletter with the Budget package about the Pool Opening. Seconded by Vickie Sauer. Motion carried.

Motion by Vickie Sauer to approve the proposal from Power Security for 2 shift pool monitors from May 25, 2022 - Sept 25, 2022 at 25.00 an hour. Seconded by Beverly Zamora. Motion carried.

Board unanimously approved to appoint Gina Thomas as Inspector of Elections for 2022.

Board took action on 2 Authorizations to publish to foreclose actions in Executive session.

**NEXT MEETING DATE**

The next meeting is scheduled for May 12, 2022 at 5:00 p.m.(General) 5:30 pm (Exec) **Zoom Meeting AND on-site.**

**ADJOURNMENT**

There being no further business to bring the Board at this time, the meeting was adjourned at 5:36 p.m.

Submitted by Shelley Seay, Certified Community Manager, CCAM-PM-CID®

**ATTEST:**

*Beverly Zamora*  
(Authorized Board Member)

05/18/2022

(Date)