

**VILLAGE GROVE HOME OWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
MINUTES  
MARCH 9, 2023**

Upon due notice given, a meeting of the Board of Directors for Village Grove Home Owners Association was held on March 9, 2023 at the hour of 5:00p.m. via Zoom and Encore Property Management.

**ATTENDANCE**

Directors Present: Vickie Sauer, Albert Acosta, Beverly Zamora, Fred Austin, and Don McGuigin.

Directors Absent: Scott Kunishima and Nancy Clarke

Representing Encore Property Management: Shelley Seay, CCAM-PM-CID®.

**CALL TO ORDER**

The Board of Directors Meeting was called to order at 5:01 p.m. by Vickie Sauer.

**HOMEOWNER FORUM**

No homeowners present.

**CONSENT CALENDAR**

- A. Review/Approve General Session Minutes of January 12, 2023, as submitted
- B. Review/Approve Management Report from January 12, 2023 as submitted.
- C. Board Ratified the financials dated December 2022
- D. Board Reviewed/Approve the Financials for January 2023 as submitted.
- F. Board reviewed and approved (2) Lien Resolutions

Motion by Beverly Zamora to approve the Consent Calendar as submitted. Seconded by Fred Austin. Carried unanimously.

**INVESTMENT RECOMMENDATIONS**

None

**ALFREDO/LANDSCAPE REPORTS**

The Board reviewed Alfredo's reports.

**OLD BUSINESS**

The Board reviewed that they are still waiting on the second bid to install RYO's donated lights with Ave Electric in the amount of \$620.00. Motion made by Fred Austin. Seconded by Vickie Sauer, motion carried.

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**NEW BUSINESS**

The Board reviewed and approved the Frisbey & Assoc tax prep and review bid in the amount of \$700.00. Motion by Vickie Sauer. Seconded by Beverly Zamora, motion carried.

The Board acknowledged the 2023-2024 Reserve Study.

The Board reviewed the 2023-2024 Draft Budget to remain at \$65.00, with no increase. Motion by Beverly Zamora. Seconded by Albert Acosta, motion carried.

The Board discussed pool coverage. Interviews are in place and hiring pool monitors.

**NEXT MEETING DATE**

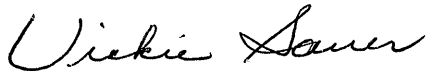
The next meeting is scheduled for May 11, 2023 at 5:00 p.m. for General Session and 5:30 pm for Executive Session via Zoom and Encore Property Management.

**ADJOURNMENT**

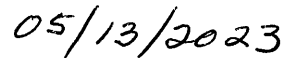
There being no further business to bring the Board at this time, the meeting was adjourned at 5:19 p.m.

Submitted by Shelley Seay, Certified Community Manager, CCAM-PM-CID®

**ATTEST:**



\_\_\_\_\_  
(Authorized Board Member)



\_\_\_\_\_  
(Date)