

**VILLAGE GROVE HOME OWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
MINUTES  
JANUARY 12, 2023**

Upon due notice given, a meeting of the Board of Directors for Village Grove Home Owners Association was held on January 12, 2023 at the hour of 5:00p.m. via Zoom and Encore Property Management.

**ATTENDANCE**

Directors Present: Vickie Sauer, Albert Acosta, Beverly Zamora, Scott Kunishima, Fred Austin, Nancy Clarke and Don McGuigin.

Directors Absent:None

Representing Encore Property Management: Shelley Seay, CCAM-PM-CID®.

**CALL TO ORDER**

The Board of Directors Meeting was called to order at 5:02 p.m. by Vickie Sauer.

**HOMEOWNER FORUM**

No homeowners present.

**CONSENT CALENDAR**

- A. Review/Approve General Session Minutes of November 10, 2022, as submitted
- B. Review/Approve Management Report from November 10, 2022 as submitted.
- C. Board Ratified the financials dated September - November 2022
- D. Board Reviewed/Approve the Financials for December 2022 as submitted.
- F. Board reviewed and approved (15) Lien Resolutions:103-231-002, 103-231-031, 103-182-013, 103-181-012, 103-181-001, 103-172-015, 103-184-013, 103-244-034, 103-160-004, 103-241-080, 103-252-009, 103-171-057, 103-152-026, 103-151-030, 103-152-041.

Motion by Nancy Clarke to approve the Consent Calendar as submitted. Seconded by Beverly Zamora. Carried unanimously.

**INVESTMENT RECOMMENDATIONS**

None

**ALFREDO/LANDSCAPE REPORTS**

The Board ratified and approved the purchase the below:

Mower - \$2,110.00

Blower - \$259.99

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**OLD BUSINESS**

The Board reviewed the tennis courts and they are to remain on hold at this time.

**NEW BUSINESS**

The Board appointed Gina Thomas (notary) as the Inspector of Elections.

The Board acknowledged the Annual Manager Disclosure.

The Board reviewed having pool and office coverage and would like to have a full time office person from the months of May to September along with hiring pool monitors. The Pavillion rentals would be covered by the office person.

**NEXT MEETING DATE**

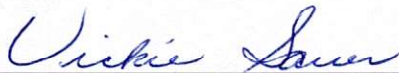
The next meeting is scheduled for March 9, 2023 at 5:00 p.m. for General Session and 5:30 pm for Executive Session via Zoom and Encore Property Management.

**ADJOURNMENT**

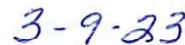
There being no further business to bring the Board at this time, the meeting was adjourned at 5:16 p.m.

Submitted by Shelley Seay, Certified Community Manager, CCAM-PM-CID®

**ATTEST:**



\_\_\_\_\_  
(Authorized Board Member)



\_\_\_\_\_  
(Date)