

**VILLAGE GROVE HOME OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES
NOVEMBER 10, 2022**

Upon due notice given, a meeting of the Board of Directors for Village Grove Home Owners Association was held on November 10, 2022 at the hour of 5:00 P.M. Zoom meeting or at Encore

ATTENDANCE

Directors Present: Albert Acosta, Beverly Zamora, Scott Kunishima, Fred Austin, Nancy Clarke and Don McGuigin..

Directors Absent: Vickie Sauer.

Representing Encore Property Management: Shelley Seay, CCAM-PM-CID®.

CALL TO ORDER

The Board of Directors Meeting was called to order at 5:01 p.m. by Beverly Zamora.

HOMEOWNER FORUM

No homeowners present.

CONSENT CALENDAR

- A. Review/Approve General Session Minutes of 9/8/22, as submitted
- B. Review/Approve Management Report from 9/8/22 as submitted.
- C. Board Ratified the financials dated Aug 2022
- D. Board Reviewed/Approve the Financials for September 2022 as submitted.
- F. Board reviewed and approved (14) Lien Resolutions: 103261060, 103261072, 103214027, 103172052, 103214027, 103172024, 103184006, 103241055, 103241032, 103244005, 103252007, 103231069, 103152047.

Motion by Beverly Zamora to approve the Consent Calendar as submitted. Seconded b Albert Acosta Carried unanimously.

INVESTMENT RECOMMENDATIONS

Motion by Nancy Clarke to deny renewing the 25K Operating account that matures on 1/2/23, and ask why they lost 2311.73 on a CD. Seconded by Scott Kunishima. Motion carried.

Motion by Nancy Clarke to approve the following Reserve Investment Recommendations:
113K that matures on 10/12/22 for renew 1 year.
50K that matures on 11/3/22 for 1 year.
94K that matures on 1/2/23 for 1 year.
100K that matures on 1/12/23 for 1 year.
94K that matures on 3/30/23 for 1 year.

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ALFREDO/LANDSCAPE REPORTS

Reviewed October 2022 reports.

Board discussed Ryo Shinigawa's email that he donated a commercial LED light to be installed for the night pickleball use. Alfredo cannot install this, and suggested we get bids from some electrical companies. Nancy Clarke will email or text me an option for a contractor.

OLD BUSINESS

Board discussed the possibility of purchasing a back up compressor 1/4 HP pump for approximately 1500.00. Put this on the agenda for the January meeting.

NEW BUSINESS

Board discussed the Pool coverage options, for pool monitors and liability. The Pavillion Rentals should require HO Insurance naming the HOA and management company as additional insured and the area required ADA compliant if opened for outside residents. Board would like to add this to the agenda in January for them to decide. How to cover the office, and how to hire and staff the pool monitors.

Board confirmed the Holiday Boat parade for Dec 11 & 12, Vickie will work on finding a Santa, Vickie will also reach out to Town Homes for help and involvement.

NEXT MEETING DATE

The next meeting is scheduled for January 12, 2023 at 5:00 p.m.(General) 5:30 pm (Exec) **Zoom Meeting AND on-site.**

ADJOURNMENT

There being no further business to bring the Board at this time, the meeting was adjourned at 5:29 p.m.

Submitted by Shelley Seay, Certified Community Manager, CCAM-PM-CID®

ATTEST:



(Authorized Board Member)



(Date)